

# The St. Bonaventure University Center for Student Wellbeing

*Welcome new Bonnies! We are happy you are joining us!*



This letter has important instructions you must follow before you come to campus and confirm your housing assignment.

All of the required health forms/immunizations discussed in this letter for attending SBU in the upcoming semester must be submitted directly to the Center for Student Wellbeing via fax or postal mail (USPS) or can be brought with the student to orientation. No emails will be accepted as this is not a secure or confidential method for communicating personal health information.

The Center for Student Wellbeing is committed to taking steps to protect the physical, mental and emotional health of our entire campus community. One element of that commitment is ensuring compliance with New York Public Health Law requiring student proof of immunizations, and the University's requirements for COVID-19 vaccination.

If you do not already have a copy of your immunization record, please contact one or more of the following:

- a. Your primary care physician (doctor, nurse practitioner, physician assistant) and request they give you a copy or that they fax it directly to the Wellness Center
- b. Contact your high school nurse or health department and request a copy or request it to be faxed directly to the Wellness Center
- c. Check behind your high school diploma. Sometimes the high school nurse puts a copy there for you knowing you'll need it

Forms and Immunization Records may be faxed to (716) 375-7892 or sent via postal mail to:

St. Bonaventure University Health Services  
PO Box 2469  
3261 W State RD  
Saint Bonaventure, NY 14778

**\*\*All required health forms and immunization records must be submitted to the Center for Student Wellbeing by July 15<sup>th</sup> for the Fall Semester and January 10<sup>th</sup> for the Spring Semester\*\***

If you have any questions or need assistance please contact the Center for Student Wellbeing by phone at 716-375-2310 or by email at [bonnieswellbeing@sbu.edu](mailto:bonnieswellbeing@sbu.edu)

## **Immunization/Vaccination Policy (Effective June 7, 2022)**

The Center for Student Wellbeing is committed to taking steps to protect the physical, mental and emotional health of our entire campus community. One element of that commitment is ensuring compliance with New York Public Health Law requiring student proof of immunizations, and the University's requirements regarding COVID-19 vaccination.

### **New York State Public Health Requirements**

#### **Measles, Mumps and Rubella (MMR)**

New York Public Health Law (PHL) Section 2165 requires students attending post-secondary institutions who were born on or after January 1, 1957 and registered for 6 or more credit hours to demonstrate proof of immunity against measles, mumps, and rubella. Those born before 1957 do not need to submit proof of immunization.

A certificate of immunization (required to provide proof of immunity) includes documents such as a certificate from a health care provider, immunization registry record, cumulative health record from a previous school, migrant health record, immunization transfer record, military immunization record, immunization portion of a passport or an immunization record card signed by a health care provider. An immunization record may also show health care provider diagnosis of disease or laboratory evidence of immunity. Immunization records must be signed or stamped by a health care provider.

**MEASLES** (Proof of immunity for measles must be demonstrated by meeting **one** of the following three requirements.)

- (a) Two doses of live measles vaccine. The first dose must have been received no more than 4 days prior to the first birthday and the second dose received at least 28 days after the first dose, OR
- (b) Physician diagnosis of disease, OR
- (c) Serologic evidence of immunity.

**MUMPS** (Proof of immunity for mumps must be demonstrated by meeting one of the following three requirements.)

- (a) One dose of live mumps vaccine received no more than 4 days prior to the first birthday, OR
- (b) Physician diagnosis of disease, OR
- (c) Serologic evidence of immunity.

**RUBELLA** (Proof of immunity for rubella must be demonstrated by meeting one of the following two requirements.)

- (a) One dose of live rubella vaccine received no more than 4 days prior to the first birthday, OR
- (b) Serologic evidence of immunity,
- (c) Please note: Clinical diagnosis of rubella disease is not acceptable as proof of immunity.

### **Meningococcal Disease**

New York State Public Health Law (PHL) Section 2167 requires post-secondary institutions to distribute information about meningococcal disease and immunization to the students, or parents or guardians of students under the age of 18, accompanied by a response form. St. Bonaventure University is required to maintain appropriate documentation for each student. Acceptable documentation includes any of the following:

- A vaccine record indicating at least 1 dose of meningococcal ACWY vaccine within the last 5 years or a complete 2- or 3-dose series of MenB without a response form; or
- A signed response form with a vaccine record (If a student submits a response form selecting this option, a vaccine record must be attached); or
- A signed response form indicating that the student will obtain meningococcal vaccine within 30 days; or
- A signed response form indicating that the student will not obtain immunization against meningococcal disease.

If the student has not received meningococcal vaccine within the past 5 years, then they must submit the signed response form.

Students who met the requirements for PHL 2167 in a semester/trimester prior to Spring 2017 do not need to resubmit their vaccine record or their response form.

### **COVID-19**

St. Bonaventure University requires all students — except for fully on-line, non-residential graduate students to receive an initial COVID-19 vaccine(s) if eligible, **OR** submit a signed COVID-19 Vaccination Response Form indicating that the student will not obtain the COVID-19 vaccine.

St. Bonaventure University also strongly encourages students to receive a booster or additional COVID-19 vaccinations if appropriate.

Acceptable COVID-19 vaccines include those approved by the FDA or authorized by the FDA for emergency use. For international students, the University will accept vaccines on the World Health Organization emergency use list that have reached a “finalized” status of assessment.

**St. Bonaventure University reserves the right to change the COVID-19 vaccination policy at any time in accordance with guidance or recommendation from the federal, state, or local Department of Health.**

### **Eligible Exemptions**

Students may request an accommodation exempting them from some or all immunization/vaccination requirements under this policy by submitting a Religious or Medical Exemption Request for Immunization/Vaccination Requirement Form. Religious or Medical Exemption Requests must be submitted by July 15 for the fall semester and by December 1 for the spring semester. The University will evaluate requests in accordance with guidance from public health authorities, University policy and applicable law. If an exemption is granted, it may include lawful limitations or conditions on the exempted individual's participation in particular activities or programs on campus in circumstances where the failure to be immunized/vaccinated would reasonably be expected to (a) prevent the individual from fulfilling the essential functions and/or curricular requirements of his/her/their academic program, (b) cause the University undue hardship, or (c) pose a direct threat to the health and safety of others.

Medical and Religious Exemptions are valid for one year and must be submitted annually for review in advance of the upcoming academic year. General philosophical, moral, political, scientific, or sociological objections to immunizations or vaccinations will not justify an exemption from a requirement. Students requesting an exemption will be notified in writing of the outcome of their request within 10 business days of the University receiving a completed request form. At any time, the University reserves the right to require further documentation.

### **Documentation of Requirements**

Students must submit all required immunization, vaccination and health forms, including COVID-19 Vaccination Response Forms (if utilized), to the St. Bonaventure University Center for Student Wellness. Lack of any required document(s) will result in a hold placed on a student's account. If NYS mandated immunization records or St. Bonaventure University mandated health forms and requirements are not received within 30 days after the start of classes, non-compliant students will be removed from class and residential facilities. Required health forms and records should be sent to either of the following:

Fax: Center for Student Wellbeing- Health Services direct/secure fax: (716) 375-7892

Postal Mail: St. Bonaventure University Health Services

PO Box 2469

3261 W State RD

Saint Bonaventure, NY 14778

## REQUIRED HEALTH FORMS

In addition to the immunization requirements, there are several required health forms for all new, full-time (12 or more credits) undergraduate (Bachelor degree) students and all on-campus graduate students to complete or have completed by your primary care physician. All required health forms will be sent as an attachment to this letter, but can also be found on the SBU Website [Center for Student Wellness page](#). If ever you need to make changes to any of your required health forms please contact the Center for Student Wellness directly.

Students are able to print out and upload health forms/records through the SBU patient portal if they wish. However, please be advised that you will not be able to access the SBU patient portal until you are registered for classes. Please follow these instructions to log in to the SBU patient portal:

1. Go to the Health Portal site to log in: <https://sbu.medicatconnect.com>.
2. Your login name will be the first part of your @bonaventure.edu email address. (Example: if your email address is [jrjones15@bonaventure.edu](mailto:jrjones15@bonaventure.edu), your login name would be **jrjones15**).
3. Your login password will be the same as your @bonaventure.edu email password.

## Additional Information

### ALLERGY SHOTS

If you require regular allergy shots, there are certain requirements that must be considered for the allergy shots to be done on campus. If you receive regular allergy shots please contact the Wellness Center at the contact information provided above in regards to these requirements. In addition, there is an Allergist Agreement and Allergy Injection Informed Consent that must be completed.

### PSYCHIATRIC CARE

If you are on medications for mental health conditions (i.e. ADHD, ADD, anxiety, depression, etc.) please do not discontinue your relationship with your home psychiatric provider. There are very few psychiatric providers in the Olean/Allegany area and often there is a long wait time to get in to see someone. Therefore, we STRONGLY advise you to work something out so that you may maintain your relationship with your psychiatrist or psychiatric provider even while you're at SBU. The Center for Student Wellness has a contract with an external provider for the purpose of obtaining a psychiatric evaluation and medication monitoring; however, receiving this service is based on a referral from one of our counselors and availability (i.e., it is not a guaranteed service and each case is considered individually). Students cannot see the psychiatric provider unless they are also receiving counseling services on campus.

Additionally, any student who is on a controlled substance is strongly advised to keep a lock box in their room and not disclose to roommates or other friends what substances are prescribed. It is the responsibility of the student to safely maintain these medications, as Health Services will not hold or distribute these medications.

## Additional Required Documentation

Medical Insurance Cards: If you have personal medical insurance (state provided or private insurance through a parent/guardian) you must upload a picture of the front and back of your medical insurance card to the SBU student portal. You can do this from the “Upload” tab in the navigation bar and then follow instructions on the screen. If you are unable to upload you can include a picture copy of the front/back of your insurance card with submitted health forms. If you will have the health insurance through the St. Bonaventure plan, you can download an image of your insurance card through the website by [CLICKING HERE](#) and going through the prompts to “Download ID Card”.

## **Health insurance required of all full-time students**

All students attending St. Bonaventure full time must have health insurance. Students may purchase the SBU Student Health Insurance Policy or maintain coverage through a parent/guardian's policy.

All full-time undergraduate students (at least 12 credits) will be automatically enrolled in the St. Bonaventure plan and the charge will be added to your student account. Students may, however, elect to opt out of the SBU plan if they desire to keep their current health insurance coverage.

If you are coming to St. Bonaventure from another state or another region in New York state, or if you are an international student, please give serious consideration to enrolling in the SBU plan to ensure coverage in the Olean, Allegany and Bradford (Pa.) area.

### **WHAT DOES INSURANCE COVER?**

For all undergraduate and graduate students enrolled full time at St. Bonaventure University, the cost of appointments with the campus medical provider and counselors, some on-site medications, and on-site medical supplies is built into the cost of attending SBU. There is no fee and no need to use insurance.

Insurance coverage is required, however, for certain services. These include but are not limited to the following:

- To pay for any medical testing or bloodwork that the campus medical provider may need to perform that must be sent out to an external laboratory;
- To purchase prescription medications not provided on campus;
- To pay for costs associated with any referrals made to off-campus providers such as emergency room services, specialists, radiology (X-ray) services, urgent care providers, etc., in the event that the SBU Health Services medical provider is unable to meet a student's medical needs on campus; or
- To pay for medical transports (such as ambulance and EMS rides) to other facilities.

## TO KEEP OR WAIVE THE SBU HEALTH PLAN

### To purchase the SBU Student Health Insurance Plan

If you or your child is a full-time undergraduate (bachelor's degree) student, and would like to purchase the plan, the charge will be automatically added to your student account. For more questions on billing, please contact the Business Office at 716-375-2030.

If you or your child is a part-time undergraduate (bachelor's degree), part or full-time graduate (master's degree) student and you would like to purchase the SBU Student Health Plan, you may do so by **CLICKING HERE**. (PLEASE NOTE: As a part-time undergraduate or graduate student, you must be taking at least 6 credit hours in order to qualify to purchase the plan.)

### To keep your current, existing health insurance plan:

If you are a full-time undergraduate (bachelor's degree) student and would like to keep an existing health care policy, you **MUST** waive the St. Bonaventure Student Plan.

To **WAIVE** the SBU plan and **KEEP YOUR OWN POLICY**, please **CLICK HERE**.

NOTE: When entering your SBU Student ID on the insurance waiver site, do **NOT** enter the zero at the front of your number. Your ID number actually begins with a non-zero number.

\*\*\*\*\* As a reminder, if you plan to keep your current existing health plan you **MUST** upload a picture of the front and back of your insurance card to the patient portal or submit a picture of the front/back of the card with submitted health forms \*\*\*\*\*

\* The SBU Student Health Insurance Policy is underwritten by a company that is not directly affiliated with St. Bonaventure University. Any questions regarding the student policy may be directed to our insurance broker Haylor, Freyer and Coon by phone at 1-866-535-0456, or by email at **student@haylor.com**