

The St. Bonaventure University Center for Student Wellbeing

Welcome new Bonnies! We are happy you are joining us!



This letter has important instructions you must follow before you come to campus and confirm your housing assignment.

All of the required health forms/immunizations discussed in this letter for attending SBU in the upcoming semester must be submitted directly to the Center for Student Wellbeing via fax or postal mail (USPS) or can be brought with the student to orientation sessions. No emails will be accepted as this is not a secure or confidential method for communicating personal health information.

The Center for Student Wellbeing is committed to taking steps to protect the physical, mental and emotional health of our entire campus community. One element of that commitment is ensuring compliance with New York Public Health Law requiring student proof of immunizations.

If you do not already have a copy of your immunization record, please contact one or more of the following:

- a. Your primary care physician (doctor, nurse practitioner, physician assistant) and request they give you a copy or that they fax it directly to the SBU Health Center
- b. Contact your high school nurse or health department and request a copy or request it to be faxed directly to the SBU Health Center
- c. Check behind your high school diploma. Sometimes the high school nurse puts a copy there for you knowing you'll need it

Forms and Immunization Records may be faxed to (716) 375-7892 or sent via postal mail to:

St. Bonaventure University Health Services

PO Box 2469

3261 W State RD

Saint Bonaventure, NY 14778

****All required health forms and immunization records must be submitted to the Center for Student Wellbeing by July 15th for the Fall Semester and January 10th for the Spring Semester****

*****Please be advised that NCAA student athlete health forms and records as well as immunizations are separate forms from those required by the Center for Student Wellbeing. Student athletes must still complete the required health forms for the SBU Health Center and submit prior to moving on to campus or starting in person classes/practices*****

If you have any questions or need assistance please contact the Center for Student Wellbeing by phone at 716-375-2310 option 1 or by email at bonnieswellbeing@sbu.edu

Immunization/Vaccination Policy

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New York State Public Health Requirements

Measles, Mumps and Rubella (MMR)

New York Public Health Law (PHL) Section 2165 requires students attending post-secondary institutions who were born on or after January 1, 1957 and registered for 6 or more credit hours to demonstrate proof of immunity against measles, mumps, and rubella. Those born before 1957 do not need to submit proof of immunization.

A certificate of immunization (required to provide proof of immunity) includes documents such as a certificate from a health care provider, immunization registry record, cumulative health record from a previous school, migrant health record, immunization transfer record, military immunization record, immunization portion of a passport or an immunization record card signed by a health care provider. An immunization record may also show health care provider diagnosis of disease or laboratory evidence of immunity. Immunization records must be signed or stamped by a health care provider.

MEASLES (Proof of immunity for measles must be demonstrated by meeting **one** of the following three requirements.)

- (a) Two doses of live measles vaccine. The first dose must have been received no more than 4 days prior to the first birthday and the second dose received at least 28 days after the first dose, OR
- (b) Physician diagnosis of disease, OR
- (c) Serologic evidence of immunity.

MUMPS (Proof of immunity for mumps must be demonstrated by meeting one of the following three requirements.)

- (a) One dose of live mumps vaccine received no more than 4 days prior to the first birthday, OR
- (b) Physician diagnosis of disease, OR
- (c) Serologic evidence of immunity.

RUBELLA (Proof of immunity for rubella must be demonstrated by meeting one of the following two requirements.)

- (a) One dose of live rubella vaccine received no more than 4 days prior to the first birthday, OR
- (b) Serologic evidence of immunity,
- (c) Please note: Clinical diagnosis of rubella disease is **not** acceptable as proof of immunity.

Meningococcal Disease

New York State Public Health Law (PHL) Section 2167 requires post-secondary institutions to distribute information about meningococcal disease and immunization to the students, or parents or guardians of students under the age of 18, accompanied by a response form. St. Bonaventure University is required

to maintain appropriate documentation for each student. Acceptable documentation includes any of the following:

- A vaccine record indicating at least 1 dose of meningococcal ACWY vaccine within the last 5 years or a complete 2- or 3-dose series of MenB without a response form; or
- A signed response form indicating that the student will obtain meningococcal vaccine within 30 days; or
- A signed response form indicating that the student will not obtain immunization against meningococcal disease.

NOTE: If the student has not received the meningococcal vaccine within the past 5 years, then they must submit the signed response form. Students who met the requirements for PHL 2167 in a semester/trimester prior to Fall 2018 do not need to resubmit their vaccine record or a response form.

Eligible Exemptions

Students may request an accommodation exempting them from some or all immunization/vaccination requirements under this policy by submitting a Religious or Medical Exemption Request for Immunization/Vaccination Requirement Form. Religious or Medical Exemption Requests must be submitted by July 15 for the fall semester and by December 1 for the spring semester. The University will evaluate requests in accordance with guidance from public health authorities, University policy and applicable law.

Medical exemptions require a statement from a qualified health care practitioner (licensed physician or nurse practitioner, or licensed midwife caring for a pregnant student) stating that the student has a health condition which is a valid contraindication to receiving a specific vaccine and must specify those immunizations which may be detrimental and the length of time they may be detrimental.

Religious exemptions require proof that the student holds genuine and sincere religious beliefs which are contrary to the practice of immunization. General philosophical, moral, political, scientific, or sociological objections to immunizations or vaccinations will not justify an exemption from a requirement.

If an exemption is granted, it may include lawful limitations or conditions on the exempted individual's participation in particular activities or programs on campus in circumstances where the failure to be immunized/vaccinated would reasonably be expected to (a) prevent the individual from fulfilling the essential functions and/or curricular requirements of his/her/their academic program, (b) cause the University undue hardship, (c) protect the individual from exposure or (d) pose a threat to the health and safety of others.

Medical and Religious Exemptions are valid for one year and must be submitted annually for review in advance of the upcoming academic year. Students requesting an exemption will be notified in writing of the outcome of their request within 10 business days of the University receiving a completed request form. At any time, the University reserves the right to require further documentation.

Documentation of Requirements

Students must submit all required immunization records and health forms to the St. Bonaventure University Center for Student Wellbeing. Lack of any required document(s) will result in a hold placed on a student's account.

If NYS mandated immunization records or St. Bonaventure University mandated health forms and requirements are not received within 30 days after the start of classes, non-compliant students will be removed from class and residential facilities.

Process for Following up on Students in Process

- Student vaccine records are reviewed in the electronic health record (EHR) system. If compliance is determined, then the record is marked verified by a Health Services staff member.
- Students deemed non-compliant or “in process” of being immunized will be sent a secure message to their patient portal with instructions to follow up with health services, and their record will indicate non-compliant and unverified in the EHR.
- Health services will run a report in the EHR to determine non-compliant students and follow up with the student by secure message or phone.
- Follow up will occur until 30 days post student’s first day of attending class on campus. At which point, students who are not in compliance will be sent a final notice by the Center’s administrator. The final notice will inform the student that they are prohibited from attending classes in person and residing on campus.

For the purpose of this policy, non-compliance is defined as the following:

- student has not submitted an immunization record verified by health services staff, or
- other acceptable proof of immunity (diagnosis of disease or serological evidence of immunity to the diseases specified in the NYCRR 66-22) verified by health services staff, or
- received a religious or medical exemption approved by the university

St. Bonaventure University reserves the right to change the vaccination policy at any time in accordance with guidance or recommendation from the federal, state, or local Department of Health.

REQUIRED HEALTH FORMS

In addition to the immunization requirements, there are several required health forms for all new, full-time (12 or more credits) undergraduate (Bachelor degree) students and all on-campus graduate students to complete or have completed by your primary care physician. All required health forms will be sent as an attachment to this letter, but can also be found on the SBU Website [Center for Student Wellbeing page](#). If ever you need to make changes to any of your required health forms please contact the Center for Student Wellbeing directly.

Students are able to print out and upload health forms/records through the SBU patient portal if they wish. However, please be advised that you will not be able to access the SBU patient portal until you are registered for classes. Please follow these instructions to log in to the SBU patient portal:

1. Go to the Health Portal site to log in: <https://sbu.medicatconnect.com>.
2. Your login name will be the first part of your @bonaventure.edu email address. (Example: if your email address is jrjones15@bonaventure.edu, your login name would be **jrjones15**).
3. Your login password will be the same as your @bonaventure.edu email password.

Additional Information

ALLERGY SHOTS

If you require regular allergy shots, there are certain requirements that must be considered for the allergy shots to be done on campus. If you receive regular allergy shots please contact the SBU Health Center at the contact information provided above in regards to these requirements. In addition, there is an Allergist Agreement and Allergy Injection Informed Consent that must be completed.

PSYCHIATRIC CARE

If you are on medications for mental health conditions (i.e. ADHD, ADD, anxiety, depression, etc.) please do not discontinue your relationship with your home psychiatric provider. There are very few psychiatric providers in the Olean/Allegany area and often there is a long wait time to get in to see someone. Therefore, we STRONGLY advise you to work something out so that you may maintain your relationship with your psychiatrist or psychiatric provider even while you're at SBU. The Center for Student Wellbeing has a contract with an external provider for the purpose of obtaining a psychiatric evaluation and medication monitoring; however, receiving this service is based on a referral from one of our counselors and availability (i.e., it is not a guaranteed service and each case is considered individually). Students cannot see the psychiatric provider unless they are also receiving counseling services on campus.

Additionally, any student who is on a controlled substance is strongly advised to keep a lock box in their room and not disclose to roommates or other friends what substances are prescribed. It is the responsibility of the student to safely maintain these medications, as Health Services will not hold or distribute these medications.

Additional Required Documentation

Medical Insurance Cards: If you have personal medical insurance (state provided or private insurance through a parent/guardian) you must upload a picture of the front and back of your medical insurance card to the SBU student portal. You can do this from the "Upload" tab in the navigation bar and then follow instructions on the screen. If you are unable to upload you can include a picture copy of the front/back of your insurance card with submitted health forms. If you will have the health insurance through the St. Bonaventure plan, you can download an image of your insurance card through the website by [CLICKING HERE](#) and going through the prompts to "Download ID Card".

Health insurance required of all full-time students

All students attending St. Bonaventure full time must have health insurance. Students may purchase the SBU Student Health Insurance Policy or maintain coverage through a parent/guardian's policy.

All full-time undergraduate students (at least 12 credits) will be automatically enrolled in the St. Bonaventure plan and the charge will be added to your student account. Students may, however, elect to opt out of the SBU plan if they desire to keep their current health insurance coverage.

If you are coming to St. Bonaventure from another state or another region in New York state, or if you are an international student, please give serious consideration to enrolling in the SBU plan to ensure coverage in the Olean, Allegany and Bradford (Pa.) area.

WHAT DOES INSURANCE COVER?

For all undergraduate and graduate students enrolled full time at St. Bonaventure University, the cost of appointments with the campus medical provider and counselors, some on-site medications, and on-site medical supplies is built into the cost of attending SBU. There is no fee and no need to use insurance.

Insurance coverage is required, however, for certain services. These include but are not limited to the following:

- To pay for any medical testing or bloodwork that the campus medical provider may need to perform that must be sent out to an external laboratory;
- To purchase prescription medications not provided on campus;
- To pay for costs associated with any referrals made to off-campus providers such as emergency room services, specialists, radiology (X-ray) services, urgent care providers, etc., in the event that the SBU Health Services medical provider is unable to meet a student's medical needs on campus; or
- To pay for medical transports (such as ambulance and EMS rides) to other facilities.

TO KEEP OR WAIVE THE SBU HEALTH PLAN

To purchase the SBU Student Health Insurance Plan

If you or your child is a full-time undergraduate (bachelor's degree) student, and would like to purchase the plan, the charge will be automatically added to your student account. For more questions on billing, please contact the Business Office at 716-375-2030.

If you or your child is a part-time undergraduate (bachelor's degree), part or full-time graduate (master's degree) student and you would like to purchase the SBU Student Health Plan, you may do so by **CLICKING HERE**. (PLEASE NOTE: As a part-time undergraduate or graduate student, you must be taking at least 6 credit hours in order to qualify to purchase the plan.)

To keep your current, existing health insurance plan:

If you are a full-time undergraduate (bachelor's degree) student and would like to keep an existing health care policy, you **MUST** waive the St. Bonaventure Student Plan.

To **WAIVE** the SBU plan and **KEEP YOUR OWN POLICY**, please **CLICK HERE**.

NOTE: When entering your SBU Student ID on the insurance waiver site, do **NOT** enter the zero at the front of your number. Your ID number actually begins with a non-zero number.

******** As a reminder, if you plan to keep your current existing health plan you **MUST** upload a picture of the front and back of your insurance card to the patient portal or submit a picture of the front/back of the card with submitted health forms ********

* The SBU Student Health Insurance Policy is underwritten by a company that is not directly affiliated with St. Bonaventure University. Any questions regarding the student policy may be directed to our insurance broker Haylor, Freyer and Coon by phone at 1-866-535-0456, or by email at **student@haylor.com**