

St. Bonaventure University Sandra A. and William L. Richter Center Employee Application

All full-time and part-time employees, (including: Dining Services, Bookstore and Mt. Irenaeus) and members of the St. Bonaventure University Franciscan community, will receive access to the Richter Center. Part-time staff, as well as Faculty Adjuncts, will have access to the Richter Center while their employment is current. Non-SBU employees should seek the application from their respective department head.

Family days will be designated throughout the year for employees' immediate families who are either spouses or dependent children 16-18 years old. Spouses may purchase access to the Richter Center from 6 a.m. to 11 a.m. weekdays, at the cost of \$75 per year. Employees must accompany authorized children at all times in the center. Family members who wish to use the RRC are required to be issued and present ID cards. Free family days and times are posted on the website under practices and procedures.

For the complete spouse and child policy, please go to my.sbu.edu

Employee Information (Please Print)

Name: _____ ID # _____

Address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Campus Phone: _____

Department you work in: _____

(Please circle) Full Time Part Time Temporary

Family Information (children must be between 16-18 yrs of age to use RRC)

Spouse: _____

Dependent Child: _____ Date of Birth: _____

Dependent Child: _____ Date of Birth: _____

Dependent Child: _____ Date of Birth: _____

Dependent Child: _____ Date of Birth: _____

I _____ understand that I and/or my family members are at our own risk whenever spectating or participating in an activity in and around Richter Center. I release and further discharge St. Bonaventure University, its officers, employees, and agents, the St. Bonaventure University Campus Recreation/Intramural and Club Sports Program and its officers, instructors, representatives and any other person involved with the St. Bonaventure University Campus Recreation/Intramural and Club Sports Program, either directly or indirectly, of any responsibility or liability or any nature to me for any injuries, death, or property damage which may occur either directly or indirectly as a result of my participation in the St. Bonaventure University Campus Recreation/Intramural and Club Sports Program or in the Richter Center.

I understand there is a \$10 fee if my ID Card is lost, stolen or broken.

Upon ending employment I will return my ID Card to my supervisor and will no longer have Richter Center Access.

I understand there may be a delay in receiving my ID Card based on all pertinent information needed.

Signature _____ **Date** _____

Employees and family members must comply with all the rules and regulations as set forth in University Publications that are prescribed by reference, especially those set forth for the Richter Center.