

St. Bonaventure University Employee Personal Data Form

Employee Name: (Mr.) (Mrs.) (Ms.) (Dr.)

_____ (Last) (First) (MI)

Maiden or other names used: _____

Permanent Address (for W-2 mailing):

_____ (Street)
_____ (City) (State) (Zip)

Phone number: _____ (h) or (c) Work Phone Number: _____
(circle one)

Department: _____ Status: (Full or Part-Time) _____

_____ Male Date of Birth _____
_____ Female

Emergency Contact's Name: _____ (Last) (First)

Contact's Relationship: _____ Contact's Phone No. _____

Ethnicity: (Please check one)

_____ Hispanic/Latino
_____ Non Hispanic/ Latino

Race: (Please check one)

_____ American/Alaska Native
_____ Asian
_____ Black or African American
_____ Hawaiian/Pacific Islander
_____ White

Handicap: (Please check all that apply)

_____ Ambulatory _____ Hearing _____ Other
_____ Coordination _____ Speech (please explain)
_____ Learning _____ Mental/Psych.

Military Status:

_____ Active Reserve
_____ Inactive Reserve

Education Level: **Name of School/College** **State** **Year**

(Indicate highest level completed):

_____ No Academic Credentials _____
_____ High School Diploma _____
_____ Trade Certificate _____
_____ Associates Degree _____

Name of School/College **State** **Year**

(Indicate **what type of degree** you earned, complete all that apply.):

_____ BA, BS, BBA, etc. _____
_____ MA, MS, MBA, etc. _____
_____ Professional Degree _____
_____ Ph.D. or _____ _____

Are you married? _____ Yes _____ No

Full Name of Spouse: _____

List any Relatives working for St. Bonaventure University:

(Name) (Department) (Relationship to You)

Signature: _____ Date: _____

St. Bonaventure University provides equal opportunity in its admissions, employment, and all educational programs and activities without regard to race, color, national or ethnic origin, gender, marital status, sexual orientation, religion, age, disability, veteran status or any other legally protected category. Equal employment opportunity applies to all employment relationships. The University is committed to ensuring that all qualified candidates receive full consideration in the recruitment process and that its personnel policies and employment procedures and practices are consistent with this policy. Pursuant to this policy, equal opportunity is to be provided to all persons in the delivery of educational programs and services. The University's Advocacy Officers are available to all members of the University community in matters relating to Equal Employment and Educational Opportunity.

- In compliance with Federal Regulation 34.688.47 quote the "Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act" 1990, St. Bonaventure University annually publishes a security report. St. Bonaventure University is distributing the report electronically. Access to this report is available through the University website @ <https://www.sbu.edu/docs/default-source/life-safety-and-security/sbu-2017-security-and-fire-report-final.pdf> & The U.S. Department of Education web site link: <http://ope.ed.gov/security>

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