October 22, 2018

Dear:

Congratulations! The St. Bonaventure University family will be recognizing your accomplishments at the Twenty-seventh Annual December Recognition Ceremony. The goal of the event is to recognize publicly, all the students who are candidates for graduation. In addition to the formal acknowledgment of each student’s accomplishments by the President of the University, a faculty member and a student representative will address the audience. The event will be held in the University Chapel, Doyle Hall, on **Saturday, December 15th at 6:00 p.m.** Below is the schedule of events.

5:30 p.m.  All eligible undergraduate and graduate students will assemble for the procession.  (Doyle Hall, south corridor near the Center for Student Wellness)

5:50 p.m.  All family members and guests should arrive at the University Chapel and be seated for the event.

6:00 p.m.  The ceremony will begin promptly on the hour.

7:00 p.m.  A reception will immediately follow the ceremony. The reception will consist of hors d’oeuvres and refreshments.

8:00 p.m.  The celebration will formally end. Students and families may want to make dinner arrangements at local restaurants prior to the evening’s festivities.

The required dress for those students participating in the ceremony will be semi-formal, with suits and ties for the gentlemen and appropriate attire for the ladies. A cap and gown is not required for this event. Due to space limitations, we ask that graduates limit their guests to 4 individuals per graduate.

To RSVP, go to [https://my.sbu.edu/december-recognition](https://my.sbu.edu/december-recognition) and complete the form by **Monday, November 26, 2018** or call (716) 375-2020 to let us know if you will be attending. **Please note: Names submitted after the date of Monday, November 26, 2018 will not appear in the program.**

Sincerely,

Ms. Kathryn D. O’Brien
Vice President for Student Affairs