



Emergency Response Procedures

APRIL 12TH , 2018

Purpose of Training

- The purpose of this training is to educate the campus community to respond to an emergency situation on the St. Bonaventure University campus.

Objectives of our Emergency Plan

- Minimize loss of life.
- Increase readiness and preparation.
- Alleviate suffering and hardship.
- Maintain law and public order.
- Restore essential services and provide resources to the campus community.
- Provide for continuity of authority and operations.
- Provide the basis for subsequent recovery.

Topics of Discussion:

- ① Identify & describe common terminology:
 - Lockouts
 - Sheltering in Place
 - Evacuation
 - Lockdown – RUN, HIDE, FIGHT
- ① Active Shooter event & how to react

How are you notified of an Emergency?

- **Steam Whistle:** Seek shelter and await further electronic communication.
- **e2Campus text:** Register here:
<https://stbu.omnilert.net/subscriber.php>
- **Cisco** office or classroom **telephone.**
- **Notice Board** email to all SBU accounts.
- **In person notification** by Residential Life or Supervisors.

LOCKOUT

Indicates that there is an incident that poses an imminent concern **OUTSIDE** of your Building.

Efforts will be made to lock exterior doors to keep the danger outside.

Common Incidents that may initiate a LOCKOUT

- Bank/Store robbery in the area of the building
- On-going violent disturbance in the area outside of the building
- Subject seen walking on or near the building, possibly in possession of a weapon (i.e. hunter walking near the woods) that doesn't appear to be making an imminent threat to the building
- Report of a hostile individual en-route to the building
- Typically (but not exclusively) initiated by Law Enforcement contacting the building to advise them of an incident they are handling in the Community

SHELTER IN PLACE

Indicates that there is an incident that will necessitate the movement of some or all of the building population to remain within the building they are currently located

SHELTER IN PLACE

- If you are in a building, stay there. If you are outside, enter the closest building.
- It may be used to shelter building occupants for an extended period of time.
- Will allow law enforcement to conduct an investigation free from interference.
- Specific directions may be given throughout the Shelter in Place event contingent upon the circumstances of the emergency

Common Incidents that may initiate a **SHELTER IN PLACE**

- Medical Emergency within the building
- Crime occurring or has occurred on campus
- Bomb Threat
- Severe Weather Events
- Issue within one area of the building

Severe Weather

- Shelter In Place is commonly used for severe weather emergencies such as a tornado.
- Shelter in place on the lowest floor and in the center of your building.
- Avoid sheltering near windows.

EVACUATION

Indicates an incident that requires the evacuation of the building to an on-site or off-site location.

EVACUATION

- All evacuations are treated as real emergencies.
- Specific instructions maybe given prior to and during the evacuation.
- DO NOT return to the building to re-enter until notified by proper authorities that the building is safe.

Common Incidents that may initiate a EVACUATION

- After Investigating a bomb threat, a real threat was found
- Environment within the building deemed not safe
- Pending Weather event
- Fire

LOCKDOWN

Indicates an incident that poses an immediate threat of violence IN or around the building.

Common Incidents that may initiate a **LOCKDOWN**

- Hostile subject within or around the building posing an immediate threat of violence
- Active Shooter / Active “Killer” / Dangerous Person
- Other individuals deemed a threat

How to Respond during a lockdown

- ◉ Run
- ◉ Hide
- ◉ Fight
- ◉ or a combination thereof..

RUN

If there is an accessible path, attempt to evacuate the premises. Be sure to :

- Have an escape route and plan in mind
- Run regardless if others agree to follow
- Leave your belongings behind
- Help others escape, if possible
- Prevent individuals from entering an area where the active shooter may be
- Call 911 when you are safe
- If you encounter Law Enforcement – Keep hands visible and follow their instructions

HIDE

If running is not possible, find a place hide where the active shooter is less likely to find you.

Your hiding place should:

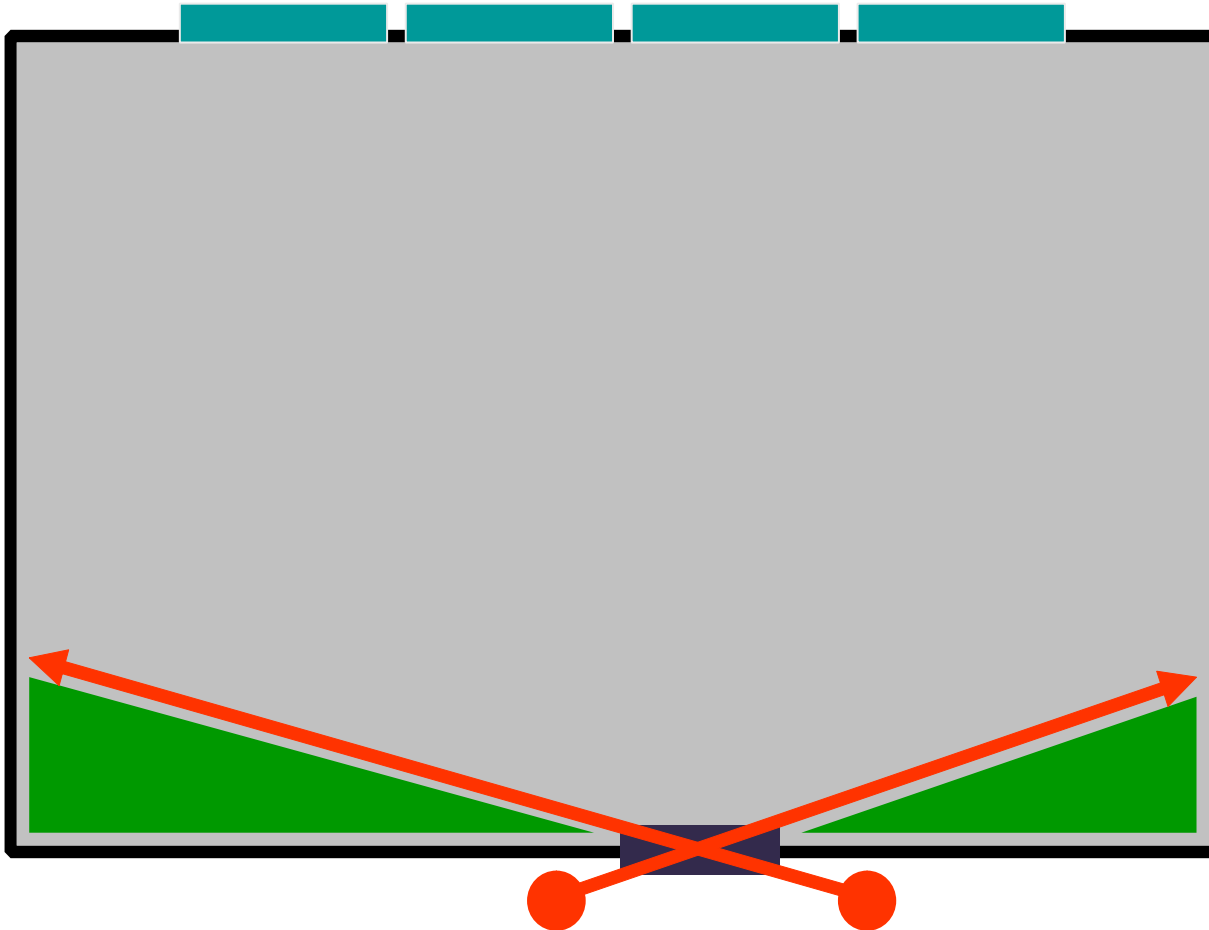
- Be out of the active shooter's view
- Provide protection if shots are fired in your direction (an office with a closed & locked door)
- Not trap you or restrict your options for movement

HIDE

To Prevent an active shooter from entering your hiding place:

- Lock the door
- Turn off lights
- Close window blinds
- Blockade the door with heavy furniture if your door does not lock

Response



Fight

As a last resort, and only when your life is in imminent danger, attempt to disrupt and/or incapacitate the active shooter by:

- Acting as aggressively as possible against him/her
- Throwing items and improvising weapons
- Yelling
- Committing to your actions

Initial Law Enforcement Response

- Will make entry with a minimum of 2 officers (but may enter with 1 based on the circumstance)
- Preliminary goal is to eliminate the threat
 - Will pass injured and wounded victims to locate and eliminate the threat.
- Ensure building is secure from additional threats (IED's, additional shooters, etc.)

When Law Enforcement Enters Your Area

- Remain calm and follow officers' instructions
- Put down any items in your hands (i.e., bags, jackets)
- Immediately raise hands and spread fingers, and keep visible at all times

- Avoid quick movements towards officers
- Avoid pointing, screaming or yelling
- Do not stop to ask officers for help
- Proceed to area designated by law enforcement

In Summary...

- Communication throughout Lockout, Shelter in Place & evacuation but not LOCKDOWN
- “Harden the Target” – Seconds make a difference & minutes matter
- Eliminate signs of life
- Be prepared to take action to save your life & be patient
- Deviate from the plan when necessary - “call an audible” for the safety everyone

Questions?

- Contact Safety and Security at 716-375-2525.
- Or email the Director of Safety and Security, Gary M. Segrue at gsegrue@sbu.edu.