

St. Bonaventure University
School of Graduate Studies
Graduate Assistant Application

Personal Information

Last Name	First Name	Middle Initial	Student ID#
Permanent Address	City	State	Zip Code
Present Address	City	State	Zip Code
E-mail	Home Phone	Campus or Cell Phone	

Applicant History

Name of Institution	Date Attended	Degree	Anticipated or Degree Award Date
Undergrad Major	Minor	Undergrad Major GPA	Overall GPA

Graduate Program you are applying to at St. Bonaventure University

Full-time (nine or more credit hours per semester) **Part-time** (less than nine credit hours per semester)

School				
Arts & Sciences	Business	Education	Franciscan Studies	JMC
<input type="checkbox"/> English	<input type="checkbox"/> MBA	<input type="checkbox"/> Adolescence Education	<input type="checkbox"/> Franciscan Studies	<input type="checkbox"/> IMC
		<input type="checkbox"/> Counselor Education-CMH		<input type="checkbox"/> MSL
		<input type="checkbox"/> Counselor Education-Rehab		
		<input type="checkbox"/> Counselor Education-School		
		<input type="checkbox"/> Educational Leadership		
		<input type="checkbox"/> Inclusive Special Education		
		<input type="checkbox"/> Literacy-Adolescent		
		<input type="checkbox"/> Literacy-Childhood		

When do you plan to begin graduate studies? Semester/Year _____/_____.

In what work area are you applying for an assistantship?

<input type="checkbox"/> Any/All	<input type="checkbox"/> Business (School of)	<input type="checkbox"/> Education (School of)
----------------------------------	---	--

<input type="checkbox"/> First Year Experience	<input type="checkbox"/> JMC (School of)	<input type="checkbox"/> Teaching & Learning Center
--	--	---

The list of competencies and work environment preferences that follow have frequently been found to be helpful in performing duties affiliated with graduate assistantships. Please answer honestly. Your responses will be used to better match your competencies and preferences with program needs.

Please rate your skills/experience level by marking the appropriate box, using the following ratings:
1 = limited skill/experience; 3 = moderate skill/experience; 5 = extensive skill/experience

Research/Instructional Support Skills		1	2	3	4	5
<input type="checkbox"/>	Data Entry/Coding					
<input type="checkbox"/>	Dealing with the Public					
<input type="checkbox"/>	Library Research/Literature Review					
<input type="checkbox"/>	Planning and Organizing					
<input type="checkbox"/>	Professional /Scientific Writing					
<input type="checkbox"/>	Proofreading/Editing					
<input type="checkbox"/>	Telephone Skills					
<input type="checkbox"/>	Using Audio Visual Equipment					
Computer/Technology Support Skills		1	2	3	4	5
<input type="checkbox"/>	Macintosh Based Computer Systems					
<input type="checkbox"/>	Windows Based Computer Systems					
Software Applications (Please list specific applications)		1	2	3	4	5
<input type="checkbox"/>	Database					
<input type="checkbox"/>	Database (Research)					
<input type="checkbox"/>	Desktop Publishing					
<input type="checkbox"/>	Multimedia					
<input type="checkbox"/>	Spreadsheet					
<input type="checkbox"/>	Statistical					
<input type="checkbox"/>	Web Page					
<input type="checkbox"/>	Word Processing					
Work Environment Preferences		1	2	3	4	5
<input type="checkbox"/>	Stress & Pressure					
<input type="checkbox"/>	Managing Uncertainty					
<input type="checkbox"/>	Working Autonomously					
<input type="checkbox"/>	Working Under Direct Supervision					

For consideration of a Graduate Assistantship please submit this completed application, resume and a letter of recommendation from a supervisor or employer who can speak to your work ethic, reliability and ability to work in a collaborative environment (this is in addition to your letter of recommendations for Graduate Admissions) to the office of Graduate Studies via e-mail to mfbeatty@sbu.edu by **February 15** for Fall and **September 15** for Spring.