



## TEACH Online Services Undergraduate and Graduate Waivers

Due to Family Education Rights and Privacy Act (FERPA), St. Bonaventure needs authorization to release information to submit a teacher certification recommendation to New York State for all teacher candidates in St. Bonaventure undergraduate and graduate teacher certification programs. If this waiver is not completed and submitted to St Bonaventure, a recommendation for certification will not be made. Below you will find electronic copies of the undergraduate and graduate waiver. Please return this to the Office of Educator Preparation Placement and Certification.

### Authorization to Release Information for Submission of Teacher Certification Recommendation

Name: \_\_\_\_\_  
Please Print

Last 4 digits of Social Security Number: \_\_\_\_\_ Telephone Number: (\_\_\_\_\_-)\_\_\_\_\_-\_\_\_\_\_

Major: \_\_\_\_\_ Anticipated Graduation Date: \_\_\_\_\_  
\_\_\_\_\_ I am an undergraduate student (Please sign and date below)

\_\_\_\_\_ I am a graduate or post graduate student(Please fill out the following information)  
Please print out and attach the page from TEACH Online Services that verifies the issuance of your certificate/s.

**List current certificate(s)  
held:** \_\_\_\_\_

\_\_\_\_\_ **Title/Type/Expiration Date**

\_\_\_\_\_ **Title/Type/Expiration Date**

\_\_\_\_\_ **Title/Type/Expiration Date**

Please also list the certification(s) you intend to receive upon completion of your Master's Degree or Advanced Certification:

\_\_\_\_\_ **Title/Type**

\_\_\_\_\_ **Title/Type**

It is my understanding that this is information required of every individual who completes a program of teacher preparation and wants to be recommended for certification by St. Bonaventure University to the New York State Education Department.

**I understand that I must apply for my teaching certification(s) online at TEACH Online Services.**

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

To submit this form please scan and email to [mtorpey@sbu.edu](mailto:mtorpey@sbu.edu)