

SBU 103: General Internship

Course Syllabus

Objectives

The General Internship is an elective course that will allow students to apply the skills and proficiencies they develop through the General Education curriculum in a professional setting. It allows students then to gain academic credit for professional work undertaken outside of that prescribed as part of a major or program requirement. It should enable students to demonstrate progress towards General Education Learning Goals 1, 2, and 3 above.

The internship also addresses the following University Learning Objectives/Indicators, found here <https://www.sbu.edu/academics/university-learning-goals>

- Move graduates along on their chosen career paths, so they can:
 - Gain admission to graduate and professional degree programs
 - Secure desired employment
- Exhibit effective oral, written, non-verbal, and technological skills

Credit

The General Internship will be worth one-to-three credit hours. Credit value will be granted by the Associate Dean of the School of Arts and Sciences in light of hours worked, responsibilities, and duration of the internship, with a rough guide of 40 hours of internship equivalent to the credit hour. Internships may be taken during the summer or during the academic year.

University General Education Learning Goals: to provide students with foundational knowledge that aligns with the University's six student learning goals:

1. Basic knowledge of the liberal arts and sciences, specialized knowledge in a particular area of study, and the ability to integrate knowledge from different academic disciplines.
2. The ability to think constructively, critically, and creatively, including competencies in analytic inquiry, quantitative literacy, information literacy, evidential reasoning, and problem solving.
3. Competence in multimodal communication with special emphasis on oral, written, and digital communication, including an understanding of key issues relating to their use.
4. A disposition to understand societal issues, seek solutions, and become responsible citizens.
5. An ability to engage with ultimate questions of a metaphysical, theological, and philosophical nature.
6. A basic understanding of the Catholic tradition and an appreciation of the intellectual and moral virtues expressed in the Franciscan movement (e.g., humility, compassion, justice with peace, love of wisdom, and the inherent goodness of all creation).

Grading

Grading will be pass/fail based on meeting the requirements of the course.

Requirements

- Student will attend a pre-internship CPRC workshop

- Student will attend a meeting with faculty (Associate Dean of A&S) to discuss the drafting of the proposal
- Student will provide a job/internship description from the employer before registering for the internship course
- Student will provide a one-page proposal of how the internship aligns with their educational goals
- Student will keep a weekly journal analyzing and reflecting on their internship experience.
 - What did you do this week? What concrete things did you do? What new things did you learn?
 - What was its role in or effect on the organization? Why was it important or helpful?
 - How did it relate to knowledge or skills you have developed in GenEd courses, or to the learning goals thereof?
- Student will attend a post-internship CPRC workshop: 2 parts
- Student will obtain a post-internship evaluation form completed by the organization offering internship (internship coordinator will provide the form for this)
- Student will write a report upon completion of their internship. Report will address the structure of the organization and the student's place within that structure, their duties and responsibilities, their own self-reflection of the impact of the experience (with reference to the goals outlined in their proposal), and the way that the experience contributed to their own development in the terms of General Education Learning Goals 1, 2, and 3.
- Student will meet at intervals (beginning and midterm of semester) with faculty to review their journals and for guidance and feedback in writing the final report.

Text

Ripamonti, Silvio, Laura Galuppo, Andreina Bruno, Silvia Ivaldi, and Giuseppe Scaratti. "Reconstructing the internship program as a critical reflexive practice: the role of tutorship." *Teaching in Higher Education* 23, no. 6 (2018): 751-768.

Process

Students will register for the zero-credit hour option for the time when they are actually doing the internship—this will also account for their pre-internship work and the keeping of a journal. If the internship is for credit, they will then register for the correct number of hours when they return, which will be granted upon submission of journals and final report. A committee will evaluate the final report and journal entries in the last month of the semester.

- Before Internship:
 - Register for SBU 103 0 CH
 - Meet w CPRC
 - Meet w faculty (Dr. Daniel Ellis; dellis@sbu.edu)
- During the internship
 - Provide one-page statement of how the internship aligns with your educational goals
 - Keep journal on internship experience
 - Complete all required paperwork for CPRC
 - Provide post-internship evaluation

- After Internship (For 1-3 credits option):
 - Register for 1-3 CH
 - Meet with CPRC
 - Meet with faculty beginning of semester; review journals and plan paper
 - Meet at midterm; review paper draft
 - Submit final draft one month before end of semester