

# FIRST LAST NAME

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## EDUCATION

**St. Bonaventure University** - St. Bonaventure, NY

Bachelor of Arts, *Double Major: Political Science and Spanish*

May 20xx

**Concentration:** *International Relations*    **Minor:** *Law and Society*    GPA: 3.2/4.0

**Honor:** *Member, SBU Chapter - Xi Delta of the National Spanish Honor Society, Sigma Delta Pi*

## RESEARCH

**Capstone Research Project** - *Sharing is Caring: Mercosur vs. NAFTA*

Fall 20xx

- Project focused on comparing regional integration in Latin America using Brazil, Mexico and Paraguay as case studies.
- Presented at the Arts & Sciences Research and Creative Endeavors Exposition at St. Bonaventure University, April 20xx
- Presented at the 5<sup>th</sup> Undergraduate Political Science Conference at SUNY Oneonta, March 20xx
- Presented to the Political Science faculty and capstone students, December 20xx

## INTERNATIONAL RELATIONS

**International Student Mentor – Study of United States Institutes (SUSI) for Scholars Program**    Summer 20xx

**St. Bonaventure, New York**

- Mentored 20 students from South America who traveled to St. Bonaventure as part of a foreign study program providing immersion in North American culture and education
- Translated texts and coursework, assisting with daily tasks and travel needs
- Experienced a cross-exchange of cultural and political understandings

## RELEVANT EXPERIENCE

**Tutor/Structured Study, Student Success Center, St. Bonaventure University**    Spring 20xx-Present

- Actively engaged students in learning and development in the following content areas:  
Spanish Language Skills, American Politics, Statistics, Philosophy, and Research

**SBU Model United Nations**

Fall 20xx-Spring 20xx

- Participated in both class and club model United Nations activities including debate topic decisions and country representation; voted Secretary in Spring 20xx

## OTHER EXPERIENCE

**Data Entry Intern, Office of Admissions, St. Bonaventure University**

Fall 20xx-Present

- Tracked and input information of prospective students into Datatel database
- Manage confidential information, always maintaining the highest privacy standards

## ACTIVITIES/SERVICE

President/Member, Latin American Student Organization, St. Bonaventure University

20xx-20xx

Volunteer, SPCA, Olean NY

20xx-20xx

Hip-Hop Radio Show Host, W.S.B.U. 88.3 *The Buzz*, St. Bonaventure University

20xx-20xx

## SKILLS

Native fluency in Spanish, beginner Italian

Conceptualizing and implementing projects, interpreting data, public speaking