

First Middle Initial Last Name

E-MAIL: NAME@BONAVENTURE.EDU

6991 ROUTE 5 NORTH • ANGOLA, NY 14006 • PHONE (716) 231-6543

EDUCATION

St. Bonaventure University, St. Bonaventure, NY

M.S. Ed., Birth to Grade 12 Literacy

May 20xx

B.S., Inclusive Childhood & Early Childhood, *suma cum laude*

May 20xx

CERTIFICATION

NY State Childhood Literacy, Birth-Grade 6 & Grade 5-Grade 12

NY State Childhood Education, Grades 1-6

NY State Students with Disabilities, Grades 1-6

NY State Early Childhood, Birth-Grade 2

PROFESSIONAL EXPERIENCE

Ellicott Elementary School, Orchard Park, NY

January-June 20xx

Long-term Substitute, Grade 4 Reading Specialist

Hamburg Central School District, Hamburg, NY

September 20xx-January 20xx

Substitute Teacher, all grade levels

STUDENT TEACHING

Washington West Elementary School, Olean, NY

Fall 20xx-Spring 20xx

Literacy Intern, Kindergarten – Grade 1

- Monitored students sight words regularly
- Provided students with phonics and reading instructions

St. Bonaventure Reading Clinic, St. Bonaventure, NY

Spring 20xx

Reading Clinician

- Administered diagnostic assessments to students with reading difficulties
- Interpreted results of data to design instructional programming

Lincoln Elementary School, Jamestown, NY

Fall 20xx

Student Teacher, Grades 3

- Developed teaching strategies to meet the needs of low socioeconomic, culturally diverse student population
- Integrated technology use in lesson planning and classroom teaching
- Prepared and taught lesson plans in all areas of the academic curriculum in an inclusive classroom

Cuba Rushford Elementary School, Cuba, NY

Fall 20xx

Student Teacher, Grade 5

- Taught all sections of fifth grade math
- Set up work centers in the classroom to facilitate small group discussion
- Prepared and administered tests to evaluate students' understanding of concepts

RELATED EXPERIENCE

First Year Experience Department, St. Bonaventure University Fall 20xx-Present

Freshman Foundations Instructor & Graduate Assistant

- Supervise and evaluate 60 peer coaches
- Teach academically at-risk students

Hamburg Parks & Recreation, Hamburg, NY Summers 20xx-20xx

Recreation Leader

- Supervised 4 counselors and oversaw all aspects of summer recreational program
- Engaged in a summer day camp for 50+ children, grades 1-8
- Developed and planned educational, arts & crafts, and athletic programming for campers

Olean YMCA, Olean, NY August 20xx-May 20xx

Kidzone Staff Member

- Worked with children in an after school program
- Assisted with homework (all subjects)
- Communicated and collaborated with co-workers and parents

ACADEMIC AWARDS AND HONORS

Student Teacher of the Year

Dean's List, all academic semesters

Honors Program

Phi Eta Sigma National Honor Society

ACTIVITIES

Bonaventure Education Association

Relay for Life – American Cancer Society

Bona Buddies Youth Mentoring Program

First Year Experience Peer Mentor

St. Bonaventure Club Volleyball

EDUCATIONAL WORKSHOPS AND TRAININGS

Child Abuse Prevention Workshop

Crisis Prevention and Intervention Training

Safe Schools Workshop

Anti-Bullying Workshop

Cultural Diversity Workshop

DIBELS Workshop

SKILLS

Microsoft Office (Word, Excel, Power Point, Publisher) • iPad • SMART Board, Notebook and Exchange • Video/Digital Cameras • ELMO • Inspiration • Kidspiration • Timeliner • Brain Pop