



# FIRST LAST NAME

## CONTACT ME AT

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@firstnamelastname

## SKILLS SUMMARY

- Research & Investigations
- Videography
- Digital Media
- Non-Linear Editing
- Studio Production Technology
- Verbal & Written Communication

## AWARDS RECEIVED

- New York Emmy Award - Team Coverage (20XX)
- Buffalo Broadcasters Association Award (20XX)
- Tim Russert Media Career Award (20XX)

## EXPERIENCE

### TV News Assignment Editor

NBC News | Oct 20XX - present

- Collaborate with government and community contacts under frequent deadlines
- Dispatch reporters and photographers to cover stories
- Write and publish web stories on news' website and social media accounts
- Arrange interviews for producers

### Reporting Intern

WGRZ NBC | Summer 20XX

- Participated in daily story meetings and supplied comprehensive lists of all possible news stories
- Researched and gathered information to support and fact-check news stories
- Screened and logged video from various sources and transcribed interviews for news cast

### Production Intern

Spectrum TV | Sept 20XX - May 20XX

- Operated robotic camera controls and audio mixing console
- Ingested media using remote software of video servers
- Edited news wheel content
- Coordinated program play out with editorial and control room staff

## CAMPUS INVOLVEMENT

Koop Lab Student Worker, Jandoli School of Communication  
Staff Writer, The Bona Venture  
Investigative Reporter, SBU-TV

## EDUCATIONAL HISTORY

### St. Bonaventure University

Bachelor of Arts - Broadcast Journalism | December 20XX

- GPA: 3.76
- Minor: Spanish