TITLE IX STUDENT AFFAIRS DIVISION FLOWCHART & TIMELINE

Title IX Qualifying Incident reported to University

(Day 1)

Preliminary Investigation
Information gathered:
• Sexual assault checklist completed as appropriate.
• Incident Report completed.
• Law Enforcement notified if appropriate.
• Victim support initiated.

(Day 1-5)

Title IX coordinator appoints Investigating Officer(s) and notifies Reporting Party and Responding Party of Investigation.

(Day 6-7)

TITLE IX INVESTIGATION
(Day 8-35)

Title IX Investigation completed and final report submitted to Title IX Coordinator; Reporting Party and Responding Party informed of finding and further process by Title IX Investigator(s).

(Days 36-37)

Implement Initial Remedial Actions.

Title IX Coordinator and appropriate Deputy reviews investigation results and determines next appropriate course of action; University Title IX Coordinator notifies Reporting Party and Responding Party of decision and next steps in process.

(Days 38-45)

(Student)
Judicial Sanctioning Board
(Days 46-56)

(Employee)
Title IX Coordinator and Chair of CODAH make recommendations to appropriate executive officer for case resolution.

(Day 46-56)

No further action taken; Reporting Party and Responding Party informed of decision by Title IX Coordinator.

(Day 46-56)

Results of judicial action shared with Reporting Party and Responding Party.

(Day 57)

Final Determination by appropriate Executive officer.

(Day 57)

Appeal Process if requested.

(Days 58-60)

Title IX Coordinator reviews and approves final disposition; notification to Reporting Party and Responding Party, Title IX Case Investigators, Chair of CODAH.

(Days 58-60)

Long term remedial actions implemented if appropriate.

(Day 60)