

Appeals

All Parking Ticket Appeals are now **ONLINE** and may be accessed from the my.sbu homepage.

- By attending St. Bonaventure University, you agree to abide by the Parking Rules and Regulations (<http://www.sbu.edu/life-at-sbu/campus-safety>) as part of University rules and regulations.
- **Individuals who own, maintain, or operate motor vehicles on the University campus are responsible for violations regardless of whether or not that individual had possession or was operating the vehicle at the time of the violation. It is the responsibility of the owner to advise any driver of the University parking rules and regulations.**
- Parking decals are permission to park and are NOT a guarantee of a parking space close in proximity. The responsibility for finding a **legal** parking space rests with the motor vehicle operator.
- All citations are presumed valid. It is the responsibility of the individual to present information when submitting the electronic appeal that would invalidate a ticket. **Once an appeal has been electronically submitted, a subsequent appeal will not be permitted.**
- Appeals must be submitted online (<https://my.sbu.edu/my-home>) and be made **within 30 days** of citation or will not be heard.
- Past parking violation records will factor into the Appeals Committee's decision.
- Appeals Board decisions are **FINAL**
- **Insufficient grounds for appeal include:**
 - Not registered yet/did not have time to register or pick up decal
 - Registered online, but did not pick up or display decal on vehicle
 - Just dropping something off/ vehicle was not parked there long
 - Could not find a spot nearby/ preferred parking lot was full or too far away
 - Others who parked the same way did not receive tickets
 - Use of flashing hazard lights (or four-way lights)
 - Inclement weather
 - The owner of the vehicle was not driving (registered owner of the vehicle is responsible for all tickets incurred)
 - Cannot afford the ticket
 - Did not know/was not informed
 - Someone said it was OK
 - Parked there before and did not receive a ticket
 - Disagree with Parking Rules and Regulations
 - Late/in a hurry

PLEASE NOTE

- False or misleading statements or failure to disclose pertinent information will result in denial of appeal and may result in the loss of parking privileges and/or other appropriate administrative action
- If your appeal is denied, the fine **MUST** be paid
- Fines are payable either by check or cash at the Business Office in Hopkins Hall OR online (credit/debit) at <https://my.sbu.edu/student-services/student-accounts>
- Unpaid tickets will result in a hold being placed on your student records and/or other actions deemed necessary