



# ST. BONAVENTURE UNIVERSITY

Founded 1858

## SCHOOL OF GRADUATE STUDIES

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# School Building Leader Advanced Certificate

St. Bonaventure University School of Education

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## OBJECTIVES

This is a school administrator certification program only and prepares students for administrative leadership at the school building level (additional courses are required for the district level certification). It is for elementary and secondary teachers or counselors seeking positions as school building administrators at some time in their careers. The 24-credit program provides students with extended research-based knowledge in areas such as leadership, school and community relations, school finance, school law, evaluation and supervision, standards-based curriculum, and special education for school administrators.

## FORMAT

The Advanced Certificate in School Building Leadership (SBL) is offered in a hybrid format. SBL students will meet for three or four class sessions each semester, completing most of their course work online. The Saturday classes will alternate, by semester, between SBU's main campus in Olean and the Buffalo Center in Hamburg.

## INFORMATION ABOUT CERTIFICATION

After completing SBU's 24-credit program, the candidate is eligible to take the New York State SBL Administrator examination. Students may seek administration certification upon successful completion of the state examination.

## ADMISSION REQUIREMENTS

Admission to this certification program is based on a composite of the multiple sources of information listed below:

1. K-12 School Experience (three years)
2. Teaching or Counseling Certification
3. Master's degree
4. Official transcripts of all prior college work (3.00 GPA on a 4.00 scale)
5. References
  - a. Ability to do graduate work
  - b. Success as a teacher/counselor
6. Interview
7. Writing sample
8. GRE or MAT score

## CERTIFICATION REQUIREMENTS (24 CREDITS)\*

EDL 515	Leadership for the Principalship
EDL 522	School and Community Relationships
EDL 523	School Law
EDL 524	School Finance
EDL 535	Evaluation and Supervision of Instructional and Other Staff
EDL 538	Designing Curriculum for Standards-Based Education
EDL 542	Special Education for School Administrators
EDL 599A	Practicum (1 credit)
EDL 599B	Internship (2 credits)

\*For course descriptions, go to [www.sbu.edu/graduate](http://www.sbu.edu/graduate) and click on the Graduate Catalog link on the lower right.

## INTERNSHIP REQUIREMENT

For this Certification students are expected to complete two competency-based field-experiences in K-12 settings. One will be in an elementary setting and the other in a secondary setting.

The first field experience is the EDL 599A Practicum. The Practicum requires 200 clock hours during one semester. A student may begin the Practicum once the first two school building-level educational leadership courses are completed. The Practicum may be in either the elementary or secondary setting.

The second field experience is the EDL 599B Internship. It requires 400 clock hours during a different semester than the Practicum. A student may begin the Internship after completing three school building-level educational leadership courses. The Internship will be at the opposite school setting as the Practicum. For example, if the Practicum was completed in an elementary setting, then the Internship will be in a secondary setting.

Students who are teaching in K-12 school settings may be eligible to complete their field experiences in their own schools. This should be discussed with the advisor early in the program so that appropriate arrangements can be coordinated. Students must complete at least six (6) course credits through St. Bonaventure University to be eligible for St. Bonaventure University field experience supervision.

## EXIT CRITERIA

1. A cumulative GPA of at least 3.0
2. Successful completion of the Practicum and Internship
3. Submission of a satisfactory electronic portfolio showing professional growth and accomplishments during the coursework and field experiences