



2017-2018 Designated Holiday and Paid Time Off (PTO) Schedule

On both Designated Holidays and PTO Days, the University campus is closed and all full time employees are paid for the day off. Due to the nature of their job, some full and part time employees may be required to work on either Designated Holidays or PTO Days. Those employees will be notified in advance by their Area Executive with additional compensation provided per University policy.

Summer

PTO Day: Monday, July 3rd, 2017
Designated Holiday: Tuesday July 4th, 2017 (Independence Day)

Fall

Designated Holiday: Monday, October 9th, 2017 (Fall Break Day)

PTO Day: Wednesday, November 22nd, 2017
Designated Holiday: Thursday, November 23rd, 2017 (Thanksgiving Day)
PTO Day: Friday, November 24th, 2017

Winter

Designated Holiday: Friday, December 22nd, 2017 (Christmas Eve)
Designated Holiday: Monday, December 25th, 2017 (Christmas Day)
PTO Day: Tuesday, December 26th, 2017
PTO Day: Wednesday, December 27th, 2017
PTO Day: Thursday, December 28th, 2017
Designated Holiday: Friday, December 29th, 2017 (New Year's Eve)
Designated Holiday: Monday, January 1st, 2018 (New Year's Day)
Designated Holiday: Monday, January 15, 2018 (Martin Luther King Jr. Day)

Spring

PTO Day: Thursday, March 29th, 2018
Designated Holiday: Friday, March 30th, 2018 (Good Friday)
PTO Day: Monday, April 2nd, 2018
Designated Holiday: Monday, May 28th, 2018 (Memorial Day)