

ST. BONAVENTURE UNIVERSITY
Campus Security Authority Crime & Incident Report Form

Please use this form if you are an individual identified as a "Campus Security Authority" to report the required information about specified crimes (listed below) pursuant to the federal Clery Act. The information collected from these forms is used to prepare a compilation of statistical crime information for inclusion in the campus' Annual Security Report. **Please forward completed forms to the Director of Safety & Security.**

CSA CONTACT INFO

Last Name, First Name: _____

Department: _____

Email: _____ Phone # _____

INCIDENT INFORMATION

To the best of your knowledge, what "alleged" crime are you reporting:

**** Please Refer to the Crime Definitions on page 3 for assistance ****

- | | |
|---|---|
| <input type="checkbox"/> Criminal homicide | <input type="checkbox"/> Aggravated Assault |
| <input type="checkbox"/> Robbery | <input type="checkbox"/> Arson |
| <input type="checkbox"/> Sexual Assault | <input type="checkbox"/> Motor Vehicle Theft (Stolen Vehicle) |
| <input type="checkbox"/> Weapon, Drug and Liquor Violation or Arrests | <input type="checkbox"/> Burglary |
| <input type="checkbox"/> Domestic Violence | <input type="checkbox"/> Dating Violence |
| <input type="checkbox"/> Stalking | <input type="checkbox"/> Other / Unknown |
| <input type="checkbox"/> Hate Crime
(Please complete Hate Crime Information on Page 2) | |

Date & Time Reported to you: _____

Date & Time of Incident: _____

Incident Detail:

Describe the incident in detail. This will be used to aide in determining the proper Clery classification and to aid in identifying duplicate reporting.

Police Report Filed?

Yes

No

Unknown

LOCATION INFORMATION

Location of Incident:

Specific building, address, or name of street

Location Type:

Resident hall room, hallway, stairwell, office, etc.

Check appropriate location

On Campus Residential Building

Resident Halls (Devereux, Shay, Loughlen, Robinson, Falconio, Doyle, Townhouses, Gardens)

On Campus, but not student housing

All Campus Buildings, Fields, Parking Lots, Roadways

Public Property

Public property immediately adjacent to campus (includes sidewalks, trails, roadways, etc.)

Non-Campus College Property

Any building or property owned or controlled by a student organization that is officially recognized by the institution or any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

HATE CRIME INFORMATION

Hate Crime information must be reported for each of the following crimes: criminal homicide, sex offenses, robbery, aggravated assault ,simple assault, burglary, larceny theft, motor vehicle theft, vandalism, intimidation, arson, and for any other crime involving bodily injury.

Check type of prejudice:

Race

Sexual Orientation

Gender

Ethnicity/National Origin

Religion

Disability

Is there *evidence* that the victim was specifically targeted because of prejudice?

Yes

No

Describe specific hate action or speech: _____

It is the policy of St. Bonaventure University to ensure that the victims and witnesses to crime are aware of their right to report criminal acts to the police and to report policy violations to the appropriate office (e.g. Student Affairs, Safety & Security, Residence Life, etc.).

However, if a reporting person requests anonymity, this request must be honored to the extent permitted by law. Accordingly, no information should be included on this form that would personally identify the victim without his/her consent.

Based on information received, SBU Safety & Security will determine the category of the crime or incident and the location under which the incident should be reported in the Annual Security and Fire Report.

Crime Definitions

Criminal Homicide. These offenses are separated into two categories: Murder and Non-negligent Manslaughter and Negligent Manslaughter. Murder and Non-negligent Manslaughter is defined as the willful (non-negligent) killing of one human being by another. Negligent Manslaughter is defined as the killing of another person through gross negligence.

Sex Offenses. Rape, Forcible Fondling, Statutory Rape and Incest. (“Rape” is now inclusive of sexual assault, sexual assault with an object, and forcible sodomy and can be perpetrated against both women and men.)

Domestic violence includes violent misdemeanor or felony offenses against a current or former spouse or cohabitant, or a person who would otherwise be protected under domestic or family violence laws.

Dating violence includes violence against a person who has been in a romantic or intimate relationship with the person, which is gauged by the relationship’s length, type, and frequency of interaction.

Stalking is defined as conduct that would cause a reasonable person to fear for their or other’s safety, or behavior that causes substantial emotional distress.

Robbery: Robbery is the taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Aggravated Assault: Aggravated assault is an unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.

Burglary: The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or a felony, breaking and entering with intent to commit a larceny, housebreaking, safecracking and all attempts to commit any of the aforementioned.

Motor Vehicle Theft: The theft or attempted theft of a motor vehicle.

Arson: Arson is any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

Weapon Law Violations: The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; all attempts to commit any of the aforementioned.

Drug Abuse Violations: Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadones); and dangerous non-narcotic drugs (barbiturates, Benzedine).

Liquor Law Violations: The violation of laws or ordinance prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places, bootlegging, operating a still, furnishing liquor to minors or intemperate persons, using a vehicle for illegal transportation of liquor, drinking on a train or public conveyance, and all attempts to commit any of the aforementioned (Drunkness and driving under the influence are not included in this definition).

Hate Crimes: A **hate crime** is a criminal offense committed against a person or property which is motivated, in whole or in part, by the offender's bias. **Bias** is a preformed negative opinion or attitude toward a group of persons based on their race, gender, religion, disability, sexual orientation or ethnicity/national origin. Any of the above crimes or any other crime involving injury committed based on the category of prejudice. The following crimes must also be reported if the victim was intentionally selected because of the perpetrator's bias; Larceny-Theft, Simple Assault, Intimidation, Destruction/Damage/Vandalism of property and any other crime involving bodily injury.

FOR PUBLIC SAFETY USE ONLY

Was this incident previously counted? By whom?

Police Report # _____ Agency: _____

Clery Crime: _____

Clery Location: _____

Number of Incidents Counted: _____ St. Bonaventure Public Safety Incident # _____

Notes: