Summer Camp Counselor

BASIC FUNCTION: Provide support and assistance to the Camp Director by leading and implementing programs and experiences for children in a small group setting.

QUALIFICATIONS: A minimum of a high school diploma or its equivalency. Candidate must be approachable, creative, and professional. Possesses conflict resolution skills, flexible and adaptable to changing situations and children’s needs and strong verbal communication skills are essential. Incumbent must have a desire to embrace the concept of leadership within the framework of our Franciscan tradition and be able to teach and model positive behavior. This position requires the incumbent to stay on campus and supervise and monitor overnight accommodations for residential campers. Must have the ability to successfully complete a criminal background check.

GENERAL RESPONSIBILITIES:
- Act as counselor for camp programs and activities for an assigned group of campers.
- Ability to teach appropriate level of recreational and social activities to assigned group of campers.
- Oversee and guide campers through projects and “fun” activities and monitor behaviors throughout the camp period. Observe campers daily and check for any indications of illness, injury, or adjustment issues. Ensure that camp activities are running smoothly and advise the Camp Director of any issues.
- Work with Camp Director on alternative activities in the event a planned activity must be cancelled (as during inclement weather). Ensure that campers are getting maximum benefit from alternative activities.
- Become familiar with camper health forms to be prepared in case of emergency.
- Make sure all equipment and supplies are ready and set-up for activities in advance and that it is properly cleaned up and stored at the conclusion of the activity or day.
- Participate in training and in post camp closing, etc., as fully as possible.

SCHEDULE: This is a flexible hour non-exempt position and the work schedule is planned to best provide coverage to the University. The incumbent must be flexible to meet the department’s needs.

PHYSICAL REQUIREMENTS: Physical strength/endurance to enable him/her to perform/participate in the following activities:
- Physically able to lift, push and pull various materials up to 50 pounds on an occasional basis.
- The employee must be able to climb up at least four flights of stairs. Must be able to perform rescue functions to assist students in cases of accidents, emergencies, and disasters to include arranging for emergency medical aid, lifting, dragging, and carrying people away from dangerous situations and securing and evacuating people from particular areas. Must be able to extinguish small fires by using a fire extinguisher and other appropriate means.
- Preferred: ability to drive and/or travel by car for the University.

Application review will begin immediately and continue until the position is filled. Interested candidates may send a cover letter and resume via email to myaworsk@sbu.edu