HOUSEKEEPER – Part-Time Position

Applications are now being accepted to fill a Part-time custodian position. This position is available Monday-Friday, 5pm-11pm. No weekends.

Job duties to include performing routine cleaning such as sweeping, mopping, vacuuming, dusting, glass cleaning, bathroom cleaning and maintenance, and emptying garbage containers. Also stripping and waxing floors, shampooing carpets, scrubbing walls and washing windows. When necessary, shovel snow, rake and pick up around building entrances. Facilities include offices, classrooms, meeting rooms, hallways, staircases and bathrooms.

Preferred candidates will have a good knowledge of custodial services, practices and procedures, and knowledge of machines and equipment used in custodial services. Applicants will possess the ability to operate hand tools and equipment such as buffers, auto-scrubbers, vacuums, etc. and must have basic human relations skills in establishing and maintaining positive and effective working relations with the university community. Must have ability to lift 50 pounds and possess a valid driver’s license.

Applications are available at the Office of Human Resources located in Room 228 of Hopkins Hall and are available from the JOBS portion of the www.sbu.edu website.

St. Bonaventure University is an Equal Opportunity Employer, committed to fostering diversity in its faculty, staff and student body, and strongly encourages applications from the entire spectrum of a diverse community. In light of its commitment to create and maintain a safe learning and working environment, employment with St. Bonaventure University requires successful completion of a background screening. Unless otherwise provided by law, a criminal record will not automatically disqualify an individual from employment.