Director of Franciscan Center for Social Concern at St. Bonaventure University

General Job Explanation: In collaboration with the Executive Director and the University Ministries Team:

- Promote and support the Catholic and Franciscan mission of the University.
- Minister to and engage students and the University community to foster and develop ongoing growth in work for social justice.
- Develop, lead and/or facilitate programs that foster faith formation with emphasis on work for Justice Peace and the Integrity of Creation of students, faculty and staff.
- Integrate Catholic Social Teaching into the different levels of the campus community.
- Identify, recruit, and engage volunteers to lead and participate in Franciscan Center for Social Concern and other University Ministries initiatives.

Education: Master’s Degree or higher: Theology [preferred,] Psychology, or Sociology, or related fields.
Experience: 3 to 4 years administrative experience, University level; social concern, peace and justice, and/or related fields, preferred.

Examples of Duties:

1) Franciscan commitment to justice and peace, respect for life, and a deep reverence for creation.
   - Coordinate and design student internships relating to direct service and advocacy for social justice.
   - Coordinate and design service trips that fully engage the campus community in service learning related to the mission of the FCSC.
   - Establish workshops and or guest speakers that encourage and foster dialogue relevant to current peace and justice issues.
   - Develop and maintain ties with Holy Name Province office for JPIC as well as regional and national social justice networks, and national Catholic and interfaith peace and justice initiatives.

2) In support of the Catholic Franciscan tradition of St. Bonaventure University and informed by Catholic Social Teaching, provide leadership and direction for ministerial outreach.
   - Oversee management of the University’s soup kitchen, The Warming House.
     - Recruit student coordinators and volunteers from the university and local community.
     - Ensuring compliance with all state and county regulations for a commercial kitchen and USDA guidelines to maintain status as an agency Food Bank of Western NY.
     - Develop, manage and be accountable for the annual budget.
     - Develop and work with The Warming House Advisory Board.
   - Provide leadership and operational support for Bona Buddies and Silver Wolves.
     - Create a plan to recruit and train student volunteer ministers.

3) Management and Supervision
   - Seek funding, grants, and donations in support of FCSC programs, in cooperation with University Advancement and the Business Office.

Qualifications for Appointment:

- Ability to coordinate and provide theological reflections, social analysis, and or faith formation experiences, grounded in a strong theological tradition, with students, faculty, staff, alumni.
- Demonstrated successful pastoral experience. Extensive knowledge of Catholic Social Teaching.
- A strong positive would be experience working in a commercial kitchen and possessing general knowledge of food preparation and menu planning. Current ServSafe Certification National Restaurant Association.
- Ability to work with at-risk youth, adults in poverty, and other vulnerable and underserved populations.
- Valid Driver’s License and clean driving record.

Interested candidates should submit a cover letter, resume and the contact listing of three references to khogan@sbu.edu

St. Bonaventure University is an Equal Opportunity Employer, committed to fostering diversity in its faculty, staff and student body, and strongly encourages applications from the entire spectrum of a diverse community. Applicants must be able to pass a criminal background check. Unless otherwise provided by law, a criminal record will not automatically disqualify an individual from employment.