

ROOM SELECTION INFORMATION RETURNING STUDENTS

Dear Student and Family:

This correspondence has been directed to you in the hope that the following information will give you a better understanding of the events that students will be participating in during the next few months in relation to the room selection process. Any student who believes they would like to live in residence halls or apartments for the upcoming academic year should read this information carefully, and fully participate in this process.

STEP 1: Pay your Room Deposit (see enclosed materials)

All students choosing to participate in the Spring 2010 Room Selection Process to select a room or apartment for the upcoming academic year must pay the \$150 room deposit to the Business Office no later than March 7. If the deposit is not paid by this date, the student may not be permitted to participate in the room selection process.

****This Deposit is Non-Refundable****

STEP 2: Begin to identify your roommate preferences and the places you'd like to live.

Be sure to make your choice in roommates wisely, and select based on with whom you would live well. Make sure you communicate openly with current and future roommates, and do not wait until the last minute to let others know your intentions. Additionally, keep your options open and varied for choice of residence halls. It is important to have back-up plans going into the process.

STUDENTS WHO WOULD LIKE ASSISTANCE FINDING A ROOMMATE are invited to a social on Wednesday, March 16 from 7:00 – 9:00 pm in the Living Room of the Thomas Merton Center (University Ministries). This social is open to students looking for a roommate in a traditional double room, or for students looking to recruit additional individuals to complete an application for a townhouse, apartment or suite.

STEP 3 (OPTIONAL): Applications for Townhouses & Apartments (Phase 1, 2, 3 & Gardens Apartments)

Students may apply to live in Phase I Townhouses, and Phase II and III apartments only if they will be considered a junior (having completed at least 41 credits by December 31, 2010) or senior (having completed at least 71 credits by December 31, 2010). Currently, students achieving sophomore status may apply for Gardens Apartments. Students **MUST** attend one of the following apartment application information sessions in order to receive an application:

Tuesday, March 8 @ 7:00 pm
Wednesday, March 9 @ 7:00 pm
Monday, March 14 @ 7:00 pm

All of the above sessions will be held in the Murphy Professional Bldg., Dresser Auditorium. Apartment applications must be returned to the housing office, Reilly Center 206, NO LATER THAN March 18 at 4:00 pm. Applications will not be accepted after that time.

Step 4: Submit documentation for Co-Curricular Excellence Points

Students may earn reductions (improvements) to their housing lottery score by documenting involvement on campus, including participation in: clubs and organizations, leadership positions, community service, and D-1 Athletics. Forms may be picked up outside the offices of Residential Education & Housing (RC 206) and must be submitted by no later than March 18 at 4:00 pm.

Reductions (improvements) to the lottery score for academic achievement will be calculated automatically, based on the information provided by the Registrar's Office.

Step 5: Pick up Lottery Card

In April, students will receive a room selection lottery card, which will include a randomly assigned lottery number, and all deductions or additions they may have earned. This card will also inform students the date they will need to appear at room selection in order to pick their room or apartment and sign their housing contract. Students must bring this card to room selection.

Step 6: Room Selection/Apartment Selection

All students who have paid a room deposit, and qualify to participate in the room selection process, must attend the room selection night assigned to them on their lottery card. If a student has class during the time assigned, they should contact Chris Brown via e-mail, cbrown@sbu.edu, to make alternative arrangements. Room selection is NOT an excuse to miss class. The dates for room selection are as follows:

Apartment Selection – Monday, April 11
Room Selection – Tuesday, April 12
Room Selection (cont.) – Thursday, April 14

All room selection times will be hosted in the Reilly Center Arena at 6:00 pm or after. Students will receive a specific time and date assignment on their lottery card.

Important Dates for Room Selection At-A-Glance

Room Deposit Due

Monday, March 7 – Business Office

Apartment Information Sessions (Murphy Professional Bldg. Dresser Aud.)

Tuesday, March 8 @ 7:00 pm

Wednesday, March 9 @ 7:00 pm

Monday, March 14 @ 7:00 pm

Future Roommate Social

Wednesday, March 16 @ 7:00 pm, Living Room, Thomas Merton Center (Univ. Ministries)

Apartment Applications Due

Friday, March 18 no later than 4:00 pm (RC 206)

Documentation for Co-Curricular Excellence Points

Friday, March 18 no later than 4:00 pm (RC 206)

Room Selection – Reilly Center Arena – times after 6:00 pm to be assigned

Monday, April 11

Tuesday, April 12

Thursday, April 14